

THE JAMES PANTYFEDWEN FOUNDATION

GUIDELINES FOR THOSE SUBMITTING APPLICATIONS ON BEHALF OF LOCAL EISTEDDFODAU

1. Trustees meet approximately five times a year.
2. An application from a local Eisteddfod must be considered by Trustees **before the date of the Eisteddfod**. Accordingly applicants are advised to submit their applications at least three months before the date of the Eisteddfod.
3. Any local Eisteddfod can apply for financial support provided it falls into one of the following two categories:
 - (i) that the Eisteddfod is registered as a charity.
 - (ii) that the Eisteddfod is organised under the auspices of an organisation which is registered as a charity or is an exempt charity (e.g. local church or village hall).
4. The financial contribution made by the Foundation is based on a percentage of the prize money paid at the previous Eisteddfod. No other costs are recognised (e.g. trophies). Currently the contribution is 30% but this may vary from year to year. The maximum grant to any Eisteddfod is £500.
5. Application forms must be accompanied by a copy of the full audited accounts for the last Eisteddfod together with a copy of the official programme of the previous Eisteddfod.
6. Recognition of the Foundation's support is required on the Eisteddfod programme. To facilitate this, applicants are informed of the amount of grant within a matter of days of the receipt of application. Grants are normally paid approximately one month before the date of the Eisteddfod **provided a copy of the Eisteddfod programme has been received**. A failure to submit a copy of the programme will delay the payment of the grant.