

# **THE JAMES PANTYFEDWEN FOUNDATION**

## **Guidance Notes for those submitting applications on behalf of registered Charities**

1. Trustees meet about five times a year to consider applications.
2. Applications can only be considered from organisations which are registered as charities.
3. The grants which are available to successful applicants tend to be fairly small – usually no more than a few hundred pounds – and are confined to one-off items of capital expenditure. Examples include building improvements, items of office equipment, play equipment and special publications.
4. Trustees are unable to consider applications to help meet the running costs of any organisation, including salaries. Grants are never made on a recurrent basis.
5. Trustees are unable to consider making a contribution to any general appeal for funds; applications must be for specific projects.
6. Priority is given to 'local' charities. UK-wide charities can apply to the Foundation but the project, for which support is being sought, must be clearly shown to be of benefit to the people of Wales.
7. Trustees do not consider applications from the local branches of Wales-wide or UK-wide charities. However, this clause does not exclude local groups of young people (Urdd, scouts, guides, etc) from applying to the Foundation. It is sometimes possible to consider an application from the UK or Wales headquarters of a charity provided it can be demonstrated that the application will benefit the charity's 'branches'.
8. When assessing applications, Trustees pay particular attention to:
  1. the purpose of the application.
  2. the financial needs and resources of the applicants.
  3. the applicants' efforts at fund raising (where applicable).
  4. where the support of the Foundation can be shown to make a material difference to the success of the project. This inevitably will favour local organisations over appeals made by Wales-wide and UK-wide charities.